Approved form

***Environmental Protection Act 1994***

**Post-surrender management report**

*This report is the approved form to be used by an applicant submitting a post-surrender management report pursuant to section 264A of the Environmental Protection Act 1994 (EP Act). This form should be read in conjunction with either the relevant Final Rehabilitation Report, or the Progressive Rehabilitation and Closure Plan. This form must be completed and submitted to the administering authority with the relevant surrender application.*

**About the post surrender management report approved form**

Under section 262 of the EP Act, all environmental authority holders must complete and submit a post-surrender management report with their surrender application if an activity was carried out and the activity was a resource activity. Section 1-8 and 14 must be completed and submitted by all applicants surrendering an environmental authority for a resource activity. In addition, sections 9-13 must also be completed and submitted if the site being surrendered is providing a risk management plan. If you require assistance with any part of this form, or have any questions about your application, please contact Permit and Licence Management (contact details located at the end of this form).

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| **GUIDE** | 1. **Environmental authority details**  |  | | --- | | ENVIRONMENTAL AUTHORITY NUMBER  Insert authority number. | | NAME OF ENVIRONMENTAL AUTHORITY HOLDER/S  Insert name/s. | | |
| S1. Your environmental authority number and details can be found on the existing environmental authority, or quoted in correspondence received by the administering authority. If there are multiple EA holders, please list all names. |
| **NOTE:** ‘Site features’ mean infrastructure, other structures and/or land modifications related to the resource activity. Site features can include tailings emplacements, vehicle tracks, pipelines, voids, waste rock emplacements and water holding facilities. Please ensure a common identifier is used to identify the same site features (i.e. use the same ID in the mapping, risk assessment and site management plan provided with this form). | 1. **Author (or compiler) of this approved form.**  |  |  | | --- | --- | | CONTACT NAME AND BUSINESS NAME (IF APPLICABLE)  Insert name. | | | RESIDENTIAL ADDRESS OR REGISTERED ADDRESS (POST OFFICE BOX NOT ACCEPTABLE)  Insert address. | | | PHONE  Insert phone no. | EMAIL  Insert email. | |

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| S3. If you are only surrendering part of your environmental authority, please ensure the map of the land clearly shows the areas being surrender and the areas that are not being surrendered as part of this application.  S4.Please refer to Chapter 7, Part 8 of the EP Act for further information on the contaminated land requirements. If you are unsure whether your land is located on the EMR or CLR, you can search the registers using your lot on plan at [www.qld.gov.au](http://www.qld.gov.au).  S5. Please refer to Chapter 7, Part 8 of the EP Act for further information on a site management plan.  S6. Assumptions about the rehabilitation and future use of the land includes reccomendation’s and restrictions relevant to the land (e.g. Lot A was rehabilitated to sustain a maximum capacity of X cattle per hectare).  If a resource activity has been carried out, a risk assessment of the land must be carried out in compliance with the *Residual Risk Assessment Guideline* (ESR/2020/5433). This is because there are circumstances where land that has been satisfactorily rehabilitated and managed may fail at some time in the future because of human impacts or natural processes. This is termed ‘residual risk’.  **Note: a risk management plan is only required to be completed if you have answered ‘yes’ to questions 7 and 8.**  **If a risk management plan is required, a residual risks administrative note will be made on the relevant land title.**  S9. Assumptions made in relation to the land are anything that has been accepted as true or certain when working out residual risk (e.g. the schedule requires geotechnical inspections every 50 yrs for structural stability under the assumption that the area remains fenced and cattle are excluded). Please ensure estimated costs and expenses are itemised against the relevant activity/action mentioned in the activity schedule.  S10. Please refer to the Spatial Information Submission guideline (ESR/2018/4337) on the department’s website if you require more information. Spatial information must be provided by all applicants if the residual risk assessment identifies remaining risks on the land.  S11. If a site management plan (SMP) exists for the relevant site, it is possible for management requirements in the SMP to overlap with requirements in this report. To avoid confusion about who is responsible for the management action, you are required to state any possible overlaps and describe how these overlaps will be managed in future.  S12.  A. If there are no assumptions stated in Q6 of this form, please note this.  B. Consultation on the remedial action and ongoing management activities includes consultation on the schedule of activities produced by the risk assessment as well as any assumption stated in Q6. The consultation must include the land owner/occupiers views on the matter, including their view on any remaining site features.  S13. Please refer to the Residual Risk Assessment Guideline (ESR/2020/5433) for guidance on how to estimate the costs and expenses associated with the land the subject of this application. | | 1. **Map of the land**  |  |  | | --- | --- | |  | Attach a map of the land being surrendered and include the identification and location:   1. where the resource activities were carried out on the land; and 2. all remaining surface and sub-surface site features on the land. |  1. **Is any part of the site relevant to the resource activty on the environmental management register or contaminated land register?**   No  please proceed to section 5.  Yes  please:   |  | | --- | | Provide the status of the site(s):  Choose from drop-down list. |  1. **Does a site management plan(s) exist for the land?**   No  proceed to section 6.  Yes  please attach the relevant site management plan(s).   1. **Have any assumptions been made in relation to the rehabilitation and/or future use of the land?**   No  please proceed to section 7.  Yes  please state the relevant assumptions for the land.   |  |  |  |  | | --- | --- | --- | --- | | LAND REFERENCE | SITE FEATURE | SITE FEATURE ID | ASSUMPTION | | *e.g. Lot 2 on Plan RP2314* | *e.g. Paddock 1* | *e.g. PAD01* | e.g. rehabilitated to support a maximum X head of cattle/ha stocking rate. | | e.g. *Lot 2 on Plan RP2314, northern section of block* | e.g. ha void | e.g. VOID01 | e.g. Animals and humans will be excluded from entering within X metres of the void, and from the void itself. | | Enter text. | Enter text. | Enter text. | Enter text. | | Enter text. | Enter text. | Enter text. | Enter text. | | Enter text. | Enter text. | Enter text. | Enter text. |  1. **Did the risk assessment identify any ongoing management activities or remedial action that may need to be carried out in relation to the land?**   Yes  please attach the risk assessment and proceed to section 8.  No  please attach the risk assessment and proceed to section 14.   |  |  | | --- | --- | |  | Risk assessment has been attached. |  1. **Does the residual risk assessment guideline require the estimated costs and expenses that may be incurred in carrying out the ongoing management activities and remedial action to be worked out in a stated way?**   Yes  please proceed to section 9.  No  please attach any other information you consider relevant to assist with the determination of this application, then proceed to section 14.   |  |  | | --- | --- | |  | Relevant information has been attached. |   ----------------------------- **RISK MANAGEMENT PLAN** -----------------------------   1. **Please attach the following risk assessment outputs.**  |  |  | | --- | --- | |  | An activity schedule outlining details of any ongoing management activities and remedial action that may need to be carried out in relation to the land (including assumptions made in relation to the activities or actions, and a lot on plan reference for each site feature). | |  | The estimated costs and expenses that may be incurred in carrying out the remedial action or ongoing management activities mentioned in the above activity schedule. | |  | Relevant statements or certificates by an appropriately qualified person regarding the construction, stability or likely future performance of remaining site features (e.g. dams, escarpments) to support the risk assessment outputs and activity schedule proposed. |  1. **Spatial Information of the land**  |  |  | | --- | --- | |  | Please provide spatial information, which includes the location, size and description of all remaining site features. |  1. **Residual risk activities overlap with contaminated land framework**   Does a site management plan (SMP) exist in relation to any part of the land?  Yes  please complete the below table if there are any overlaps with the SMP and this report.  No  please proceed to section 12.   |  |  |  |  | | --- | --- | --- | --- | | SITE FEATURE | SITE FEATURE ID | OVERLAP IN MANAGEMENT | HOW THE OVERLAP WILL BE MANAGED | | *e.g. Waste rock emplacement* | e.g. WRE22 | *e.g. annual ground-water monitoring.* | *e.g. Annual ground-water monitoring will only be noted in the post-surrender management report and the residual risk payment will cover the cost associated with such monitoring.* | | e.g. P&A CSG Well | e.g. CW12 | e.g. Digging below 5m restricted | e.g. a reference to no digging will be noted in both the post-surrender management report and the site management plan. | | Enter text. | Enter text. | Enter text. | Enter text. | | Enter text. | Enter text. | Enter text. | Enter text. | | Enter text. | Enter text. | Enter text. | Enter text. |  1. **Consultation with owners/ occupiers of the land**   Please provide details of consultation undertaken with owners and occupiers of the land about:   1. **Any assumptions made in relation to the rehabilitation and/or future use of the land.**   Provide details of consultation here. If this information has been attached, please note that here with reference to appropriate attachment.   1. **The remedial action or ongoing management activities that may need to be carried out in relation to the land.**   Provide details of consultation here. If this information has been attached, please note that here with reference to appropriate attachment.   1. **Please state the total estimated amount of the costs and expenses that may be incurred in carrying out ongoing management activities and remedial action mentioned in the activity schedule?**  |  | | --- | | TOTAL ESTIMATED AMOUNT OF COSTS AND EXPENSES ($AUD)  Enter estimated amount | | |
| **GUIDE** | 1. **Declaration** | |
| If there is more than one EA holder, this declaration is to be signed by all holders, unless there is an agreement between all EA holders that one can sign on behalf of the other(s).  **Note:** If only one EA holder is signing this approved form on behalf of all EA holders, they are committing all EA holders to the content of the application and the declaration.  Where the EA holder is a company, this approved form must be signed by an authorised person for that company.  Where rehabilitation and management actions have been completed and there is no residual risk payment required, you may apply to the scheme manager for a complete discharge of the scheme assurance held (or an amendment in the case of a partial surrender). | **Note:** It is an offence to provide false, misleading or incomplete documents or information and you may be prosecuted under section 480, 480A or 481 of the EP Act.  I declare that:   * I am the holder of the environmental authority or authorised signatory for the environmental authority. * I have read and understand my obligations under the EP Act and environmental authority in relation to surrendering my EA * I have supplied all of the information and documentation required of me in this approved form. * the information I have provided is true and correct to the best of my knowledge. I understand that it is an offence under the EP Actto give to the administering authority or an authorised person a document containing information that I know is false, misleading or incomplete in a material particular. * I understand that all information supplied on or with this approved form may be made available upon request, subject to the provisions of the *Right to Information Act 2009* and the *Evidence Act 1977*. * If any part of this form was completed with the assistance of another person, the information and documentation provided is true and correct and has been included with my full knowledge, consent and understanding. * I understand that an incomplete application may be invalid. Invalid applications will be returned without processing and will only be processed if resubmitted with all the invalidation issues addressed.  |  |  | | --- | --- | | APPLICANT’S NAME  Insert name. | | | APPLICANT’S SIGNATURE | | | POSITION OF SIGNATORY  Insert position. | DATE  Click or tap to enter a date. | | JOINT HOLDER’S NAME (IF APPLICABLE)  Insert name. | JOINT HOLDER’S SIGNATURE (IF APPLICABLE) |   **Applicant checklist**  Application form for post-surrender management report completed and signed.  Section 3: The relevant map has been attached.  Section 5: The relevant site management plan has been attached (if applicable).  Section 7 and 8: The risk assessment and any other relevant information has been completed and attached.  Section 9: The risk assessment outputs and supporting information have been attached (if applicable).  Section 10: Spatial information has been provided with this application (if applicable).  **If you require assistance with this form please contact:**  Permit and Licensing  Website: [www.business.qld.gov.au](http://www.business.qld.gov.au)  Email: **palm@des.qld.gov.au**  Phone: 13 QGOV (13 74 68)  **Privacy statement:**  The Department of Environment, Science and Innovation (the department) is committed to protecting the privacy, accuracy and security of your personal information in accordance with the *Information Privacy Act 2009*. The department is collecting your personal information in accordance with sections 262 and 264A of the *Environmental Protection Act 1994* (EP Act)in order to process your application to surrender an environmental authority. The information will only be accessed by authorised employees within the department.  This approved form and its attachments may be provided to the Department of Resources for the purpose of managing the surrendered resource site. This information may also be provided to Queensland Treasury, the Scheme Manager or any advisor to the Scheme Manager under the *Mineral and Energy Resources (Financial Provisioning) Act 2018 (MERFP Act)* to enable the admistration of the residual risks fund under the MERFP Act. Post-surrender management reports are kept on the public register under section 540 of the EP Act. If the post-surrender management report includes a risk management plan for the land, a residual risks administrative note will be made on the relevant land title as per section 275B of the EP Act.  Your information will not be given to any other person or agency unless you have given us permission or we are authorised or required by law. All information supplied on this form may be disclosed publicly in accordance with the *Right to Information Act 2009* and *Evidence Act 1977*. For queries about privacy matters email: **privacy@des.qld.gov.au** or telephone: 13 QGOV (13 74 68). | |