Form

Wildlife Management

Movement Advice

Nature Conservation Act 1992. This movement advice is to be completed electronically before being printed.

# Conditions for use of movement advice

* Movement advices are required for certain wildlife movements. Please refer to the Nature Conservation (Animals) Regulation 2020 to determine if you require a movement advice to move wildlife.
* **A movement advice is NOT required if both the seller/sender and the buyer/receiver hold a Standard, Specialised or Advanced licence. In these cases the information will be captured in an online record book (or paper record book if you are approved for paper record keeping).**
* Responsibility for filling out the movement advice depends on the type of transaction being completed (see below for more details). Note (If the seller is in another State, it is the Queensland buyer’s responsibility to complete the form).
* Movement advices must be filled in before the movement happens.
* All fields on the movement advice must be accurate and fully completed.
* You must not destroy an advice or cover, erase or modify an entry in the advice.
* You must not remove a part of the advice unless specified below.
* Keep the advice in a secure place at the location specified in the advice.
* If asked by a conservation officer, you must be able to produce the advice (or part of the advice) for inspection by the officer.
* Movement advices cannot be used to:
* move a live echidna, koala, platypus or wombat;
* move a dead crocodile or emu; or
* move a live bird, mammal, reptile or amphibian other than a protected, international, prohibited or domestic bird, reptile, mammal or amphibian.
* move an animal to another State if the movement is associated in any way with moving the animal to another country.
* A person who buys, accepts, sells or gives away protected, international or prohibited wildlife must, upon receipt of or before parting with possession of the wildlife –
* obtain from the seller/buyer verification of the seller/buyer’s identity and record all details; and
* if the seller/buyer is acting under a wildlife authority (i.e. licence or permit) inspect the authority and record its number; and
* be able to produce these details when requested by a conservation officer.
* No limit to numbers of animals that can be on a movement advice.
* Applies to only one (1) consignment of movement.
* Movement advice is to be fully completed electronically before being printed or penalties may apply.
* The movement advice number including the date/time stamp in the header needs to be recorded in the licence holder’s record book.
* It is the licence holder’s responsibility to ensure the movement advice has generated properly. If you are experiencing issues generating the movement advice please contact [palm@des.qld.gov.au](mailto:palm@des.qld.gov.au)

# NOTE: Part 1 on page 3 must be completed and the ‘Parts 2, 3 or 4’ dealt with as directed below: (Complete Part 1 of the Movement advice only, parts 2, 3 and 4 will automatically be completed when the document is printed)

# What type of movement advice do I need?

1. If both the seller and the buyer hold either a Recreational Wildlife Licence (RWL) or a Commercial Wildlife Licence (CWL) and are registered to use Online Services, then Online Services can be used to submit the movement advice and a paper copy is not required.
2. If both the seller and the buyer hold new Standard, Specialised or Advanced licences a movement advice is not required, and the records of the transaction will be entered in the relevant Online Services record book or paper record book of the buyer and seller.
3. If both parties to the wildlife movement hold RWL or a CWL but only one or neither are registered Online Services users then a full paper copy of a Movement advice Part 1 must be completed by the seller, then printed and signed with the seller keeping Parts 1 and 4 and buyer Parts 2 and 3. The Parts are to be distributed as directed within the form.
4. If the seller/sender of the wildlife holds a RWL or a CWL and is moving an animal to someone who holds a new Standard, Specialised or Advanced Licence, the seller is required to complete Part 1, then print and sign Parts 1 and 4 of the form and keep Part 1 for their own records and provide Part 4 to the department. The buyer/receiver will record the movement using their Online Services record book
5. If the buyer/receiver of the wildlife holds a RWL or a CWL and is receiving an animal from someone who holds a new Standard, Specialised or Advanced Licence, the buyer is required to complete Part 1, print and sign Parts 2 and 3 of the form, and keep Part 2 for their records and provide Part 3 to the department. The seller/sender will record the movement in their Online Services record book.

# Privacy statement

Information you provide assists DES in administering animal and plant licences, permits and authorities granted under the *Nature Conservation Act 1992*.

Some information may be provided to the Departments of Agriculture and Fisheries; Queensland Health; Queensland Police Service and the Australian Defence Force in order to investigate biosecurity or health issues or allegations of unlawful activity.

Personal information in relation to your permit will not be disclosed to any other parties without your consent, unless authorised or required by law.

More information on our commitment to privacy is available on our [website](https://www.ehp.qld.gov.au/legal/privacy.html). For specific privacy information or enquiries please email [privacy@des.qld.gov.au](mailto:privacy@des.qld.gov.au)

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NOTES about completing Movement advice form – **the form must be fully completed electronically before printing or it will not be accepted as a legitimate authorised movement.** Complete Part 1 of the Movement advice only, parts 2, 3 and 4 will automatically be completed when the document is printed.

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| This movement advice authorises either person named below to move the wildlife specified in this document. | | | | | | | | | | | |
| **From –**  **Seller** | Name in full | | |  | | | | | | |
|  | Residential address | | |  | | | | | | |
|  | Business address | | |  | | | | | | |
|  | Address of place where wildlife is now kept | | |  | | | | | | |
|  | Type of wildlife licence and **expiry date**: | | | | | |  | | Licence number |  |
| **To –**  **Buyer** | Name in full |  | | | | | | | Phone number |  |
|  | Residential address | |  | | | | | | | |
|  | Business address | |  | | | | | | | |
|  | Address of place where wildlife is to be kept in the future | | | |  | | | | | |
|  | Type of wildlife licence and **expiry date**: | | | | | |  | | Licence number |  |
|  | Date movement to be commenced. | | | | |  | | **This movement advice is valid for 14 days as from this date:** | | |

**Wildlife specified by this movement advice –** Status **-** specify whether **L** - live, **D** - dead, **M** – meat, **E** - eggs, **S** - skins, **O** - other animal parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Number/ quantity | Species \* Use common and scientific name identified within the Nature Conservation Regulation or use reference books Simpson and Day for birds and Cogger for reptiles and amphibians. | | Status | If a reptile, nose to vent length | Electro-magnetic implant reference no. |
|  | (common\* name and sex if known) | (scientific\* name) |  |  |  |
|  |  |  |  | mm |  |
|  |  |  |  | mm |  |
|  |  |  |  | mm |  |
|  |  |  |  | mm |  |

I certify that I have read the conditions for use of this advice; and the contents of this advice are true and correct.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Dated at |  | this |  | Day of |  |  |
|  | Location |  |  |  | Month | Year |
|  | | **Must be signed by the seller at the time of transaction**  **(see point 3 or 4 on page 2)** | | | | |
| Signature of seller | |  | | | | |

**Part 1 to be returned to the Department of Environment and Science within 7 days of moving the wildlife.**

Mail to: Permits and Licensing

Department of Environment and Science

GPO Box 2454

Brisbane

Queensland 4001

Or email to [wildlife.operations@des.qld.gov.au](mailto:wildlife.operations@des.qld.gov.au)

(for scanned and signed copies)

**If part 2 of this electronic movement advice is hand written it will not be accepted as a legitimate authorised movement.**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| This movement advice authorises either person named below to move the wildlife specified in this document. | | | | | | | | | | | |
| **From –**  **Seller** | Name in full | | |  | | | | | | |
| Residential address | | |  | | | | | | |
| Business address | | |  | | | | | | |
| Address of place where wildlife is now kept | | |  | | | | | | |
| Type of wildlife licence and **expiry date**: | | | | | |  | | Licence number |  |
| **To –**  **Buyer** | Name in full |  | | | | | | | Phone number |  |
| Residential address | |  | | | | | | | |
| Business address | |  | | | | | | | |
| Address of place where wildlife is to be kept in the future | | | |  | | | | | |
| Type of wildlife licence and **expiry date**: | | | | | |  | | Licence number |  |
| Date movement to be commenced. | | | | |  | | **This movement advice is valid for 14 days as from this date:** | | |

**Wildlife specified by this movement advice –** Status **-** specify whether **L** - live, **D** - dead, **M** – meat, **E** - eggs, **S** - skins, **O** - other animal parts.

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| Number/ quantity | Species \* Use common and scientific name identified within the Nature Conservation Regulation or use reference books Simpson and Day for birds and Cogger for reptiles and amphibians. | | Status | If a reptile, nose to vent length | Electro-magnetic implant reference no. |
| (common\* name and sex if known) | (scientific\* name) |
|  |  |  |  | mm |  |
|  |  |  |  | mm |  |
|  |  |  |  | mm |  |
|  |  |  |  | mm |  |

I certify that I have read the conditions for use of this advice; and the contents of this advice are true and correct.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Dated at |  | this |  | Day of |  |  |
|  | Location |  |  |  | Month | Year |
|  | | **Must be signed by the seller at the time of transaction (point 3)**  **(see points 3 or 4)** | | | | |

Signature of seller

**Part 2 to accompany the wildlife in transit – then kept by the buyer as a record of the movement.**

**If part 3 of this electronic movement advice is hand written it will not be accepted as a legitimate authorised movement.**

|  |  |  |  |  |  |  |  |  |  |  |  |
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| This movement advice authorises either person named below to move the wildlife specified in this document. | | | | | | | | | | | |
| **From –**  **Seller** | Name in full | | |  | | | | | | |
| Residential address | | |  | | | | | | |
| Business address | | |  | | | | | | |
| Address of place where wildlife is now kept | | |  | | | | | | |
| Type of wildlife licence and **expiry date**: | | | | | |  | | Licence number |  |
| **To –**  **Buyer** | Name in full |  | | | | | | | Phone number |  |
| Residential address | |  | | | | | | | |
| Business address | |  | | | | | | | |
| Address of place where wildlife is to be kept in the future | | | |  | | | | | |
| Type of wildlife licence and **expiry date**: | | | | | |  | | Licence number |  |
| Date movement to be commenced. | | | | |  | | **This movement advice is valid for 14 days as from this date:** | | |

**Wildlife specified by this movement advice –** Status **-** specify whether **L** - live, **D** - dead, **M** – meat, **E** - eggs, **S** - skins, **O** - other animal parts.

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| Number/ quantity | Species \* Use common and scientific name identified within the Nature Conservation Regulation or use reference books Simpson and Day for birds and Cogger for reptiles and amphibians. | | Status | If a reptile, nose to vent length | Electro-magnetic implant reference no. |
| (common\* name and sex if known) | (scientific\* name) |
|  |  |  |  | mm |  |
|  |  |  |  | mm |  |
|  |  |  |  | mm |  |
|  |  |  |  | mm |  |

I certify that I have read the conditions for use of this advice; and the contents of this advice are true and correct.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Dated at |  | | | this |  | | | | Day of | |  | |  | |
|  | Location | | |  |  | | | |  | | Month | | Year | |
|  | | | **Must be signed by the seller at the time of transaction (point 3 or 5)**  **(also see point 5)** | | | | | | | | | | | | |
| Signature of seller | | | | | | | | | | | |
| **Movement Advice** | | | | | | | | | | | |
| I certify that the fauna has now been moved and is located at | | | | | |  | | | | | | | |
|  | | | | | | (place where fauna is now kept) | | | | | | | |
| Signature of buyer/receiver | |  | | | | | Date |  | |

**Part 3 to accompany the wildlife in transit – then signed and dated by the purchaser/receiver of the wildlife and to be returned to your closest Department of Environment and Science within 7 days of moving the wildlife.**

Mail to: Permits and Licensing

Department of Environment and Science

GPO Box 2454

Brisbane

Queensland 4001

Or email to [wildlife.operations@des.qld.gov.au](mailto:wildlife.operations@des.qld.gov.au)

(for scanned and signed copies)

**If part 4 of this electronic movement advice is hand written it will not be accepted as a legitimate authorised movement.**

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| This movement advice authorises either person named below to move the wildlife specified in this document. | | | | | | | | | | | |
| **From –**  **Seller** | Name in full | | |  | | | | | | |
| Residential address | | |  | | | | | | |
| Business address | | |  | | | | | | |
| Address of place where wildlife is now kept | | |  | | | | | | |
| Type of wildlife licence and **expiry date**: | | | | | |  | | Licence number |  |
| **To –**  **Buyer** | Name in full |  | | | | | | | Phone number |  |
| Residential address | |  | | | | | | | |
| Business address | |  | | | | | | | |
| Address of place where wildlife is to be kept in the future | | | |  | | | | | |
| Type of wildlife licence and **expiry date**: | | | | | |  | | Licence number |  |
| Date movement to be commenced. | | | | |  | | **This movement advice is valid for 14 days as from this date:** | | |

**Wildlife specified by this movement advice –** Status **-** specify whether **L** - live, **D** - dead, **M** – meat, **E** - eggs, **S** - skins, **O** - other animal parts.

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| (common\* name and sex if known) | (scientific\* name) |
|  |  |  |  | mm |  |
|  |  |  |  | mm |  |
|  |  |  |  | mm |  |
|  |  |  |  | mm |  |

I certify that I have read the conditions for use of this advice; and the contents of this advice are true and correct.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Dated at |  | this |  | Day of |  |  |
|  | Location |  |  |  | Month | Year |
|  | | **Must be signed by the seller at the time of transaction (point 3)**  **(see points 3 and 4)** | | | | |

Signature of seller

**Part 4 to be kept by the seller as a record of the movement.**