

Information sheet

Wildlife management

Recreational wildlife licence

Important information for holders of Recreational Wildlife Licences

Our records indicate that you hold a Recreational Wildlife Licence (RWL), which is administered by the Department of Environment and Science (DES).

This information provides a brief summary of the basic requirements when keeping animals under a RWL to help you understand your obligations when keeping and using protected birds, reptiles or amphibians in Queensland.

As a licence holder, it is your responsibility to keep up to date with the current legislation and requirements of keeping wildlife privately in Queensland. Some key responsibilities are outlined in this information sheet.

Wildlife must not be purchased, accepted, sold or given away by anyone who is not authorised to keep or use wildlife.

When you obtain, accept, sell or give away wildlife under your RWL you must obtain verification of the other person's identity (e.g. driver's licence).

If the other person is acting under a wildlife authority you must inspect their licence and keep a record of the licence number in your record book.

There are many different classifications of wildlife that can be kept under a RWL.

Please note: It is illegal to take and keep animals from the wild and penalties may apply.

Record keeping

Movement advices

Online - *Connect*

The Department of Environment and Science is progressively building a digital system to streamline its business services. That system - *Connect* - will enable all customers to interact with the department online.

The use of a movement advice via *Connect* is now available, providing that both the person who is selling or giving away the wildlife and the person who buys or accepts the wildlife have had licences issued by *Connect* (this means that both would be registered to use *Connect*).

Please note that *Connect* will not grant a movement advice for a proposed wildlife movement that is later than 2 business days from the date of your application.

In order to access *Connect*, you will first need to register here:

<https://DES.appiancloud.com/suite/plugins/servlet/registration>

Paper-based form

A movement advice must be completed each time you move wildlife to or from your RWL, whether the transaction occurs solely in Queensland, or to or from other Australian states.

It is the responsibility of the person selling or giving away the wildlife to fill in the movement advice (except when the seller is in another state, in which case it is the Queensland buyer's responsibility). The movement advice must be completed **before** the movement happens.

There are four (4) parts to a movement advice:

Part 1: To be *returned* by the **seller** to **DES** within **7 days** of moving the wildlife.

Part 2: To *accompany* the wildlife in transit – then *kept* by the **buyer** as a record of movement.

Part 3: To *accompany* the wildlife in transit – then *signed* and *dated* by the **purchaser/receiver** of the wildlife and to be returned to **DES** within **7 days** of moving the wildlife.

Part 4: To be *kept* by the **seller** as a record of movement.

Movement advices can be purchased through Permit & Licence Management (PaLM) on 13QGOV (13 74 69).

Record book

Every bird, reptile or amphibian kept under a RWL must be recorded in a wildlife record book or approved electronic record system. It is the responsibility of the RWL holder to obtain either a wildlife record book or approved electronic record system from PaLM **prior** to keeping wildlife under the licence.

An inspection of your facilities by an DES officer can be undertaken at any time. Consequently records must always be kept up to date. Penalties may apply if records are not complete, accurate, legible or up to date.

If your record book is lost or destroyed you must **immediately** contact PaLM on 13QGOV (13 74 69).

Please note: If at any stage you no longer require a RWL, under section 135 of the *Nature Conservation (Administration) Regulation 2017*, **you are required to surrender the wildlife record book or a copy to DES.**

The infringement notice penalty for failure to produce the record book or copy when requested is 4 penalty units. If you are unable to comply with this direction you are required to provide a reasonable excuse in writing to PaLM.

Change of address or contact details

You must notify PaLM **in writing** if you change your address or contact details.

Email: palm@DES.qld.gov.au

Postal address: Permit and Licence Management
Department of Environment and Science
GPO Box 2454
Brisbane QLD 4001

Penalties may apply if you fail to notify DES of any address or licence changes.

Licence renewal

A RWL can be issued for five (5) years. It is your responsibility to renew the licence prior to expiry. DES does not issue renewal notices. Penalties may apply if you fail to hold a current licence while keeping protected animals in Queensland.

You cannot sell an animal within six (6) months of acquiring it

Once you buy or receive an animal, you must keep that animal on your licence for at least six (6) months.

If you need to sell or give away the animal within six (6) months, a request must be made *in writing* to PaLM giving a suitable reason as to why you need to dispose of the animal before the end of the six (6) month period. You are not to move the animal until you have received a response to your request. For contact details please refer above.

Guidelines

As a RWL holder, you are required to be familiar with and comply with the following documents:

Code of Practice - Aviculture

Code of Practice - Captive Reptile and Amphibian Husbandry

Further information

Should you have any questions or require further information regarding wildlife in Queensland, please contact PaLM on 13QGOV (13 74 69) or email palm@DES.qld.gov.au