

# Online Services

Department of Environment and Science

## **User Guide – Application to amend an existing Environmental Authority**

- Using Online Services
- How to apply to amend an environmental authority
- Where to get help

*The images and screenshots used in this guide are for demonstration purposes only and may differ from the screens and images that you see when using Online Services.*

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# 1. Using Online Services

## *If you are an existing customer and have previously transacted online*

This guide will show you how to navigate through the Environmental Authorities home page to apply for and manage an amendment application for an Environmental Authority.

For more information on how to navigate around and transact on the Environmental Authorities home page, refer to the [Environmental Authorities Page](#) user guide available from the Business Queensland website.

## *If you have not previously used Online Services*

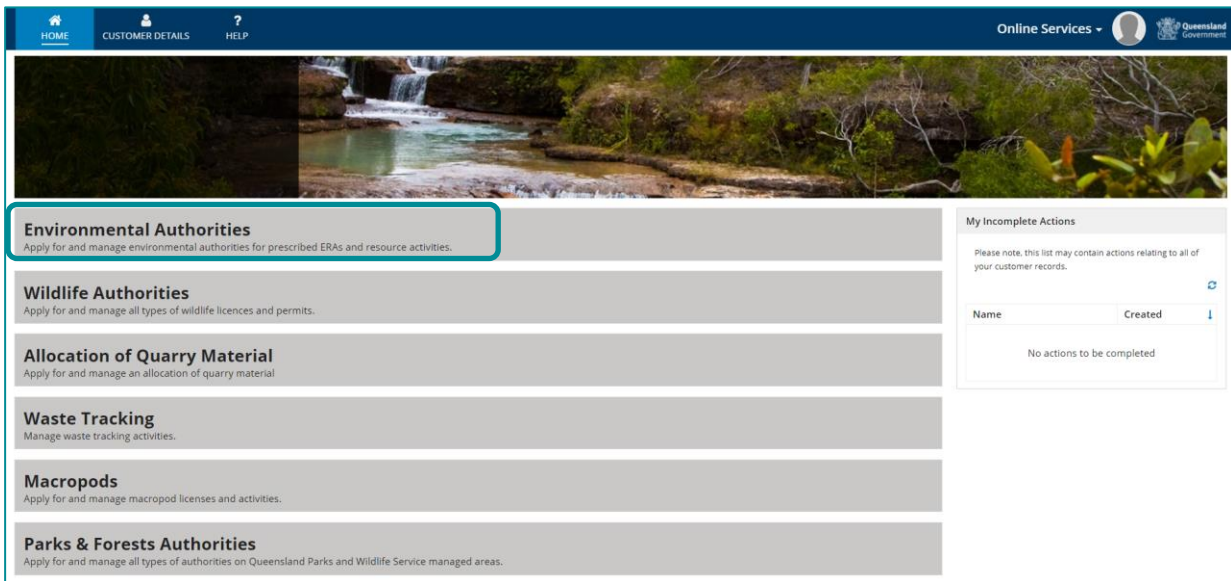
Refer to the [Getting Started](#) user guide for to register, sign in and navigate Online Services.

Link to Online Services: <https://www.business.qld.gov.au/running-business/environment/online-services>.

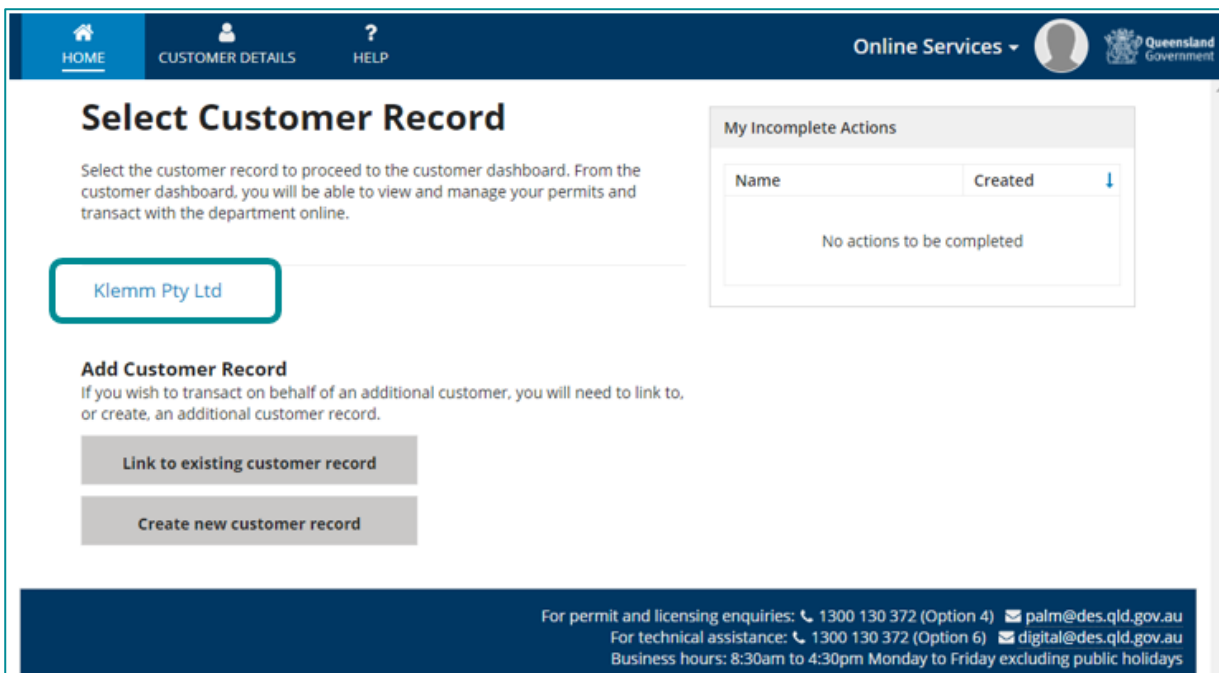
## 2. Amend an Environmental Authority

Take the following steps to open the **Environmental Authorities** page:

1. From Online Services home page, click **Environmental Authorities**.



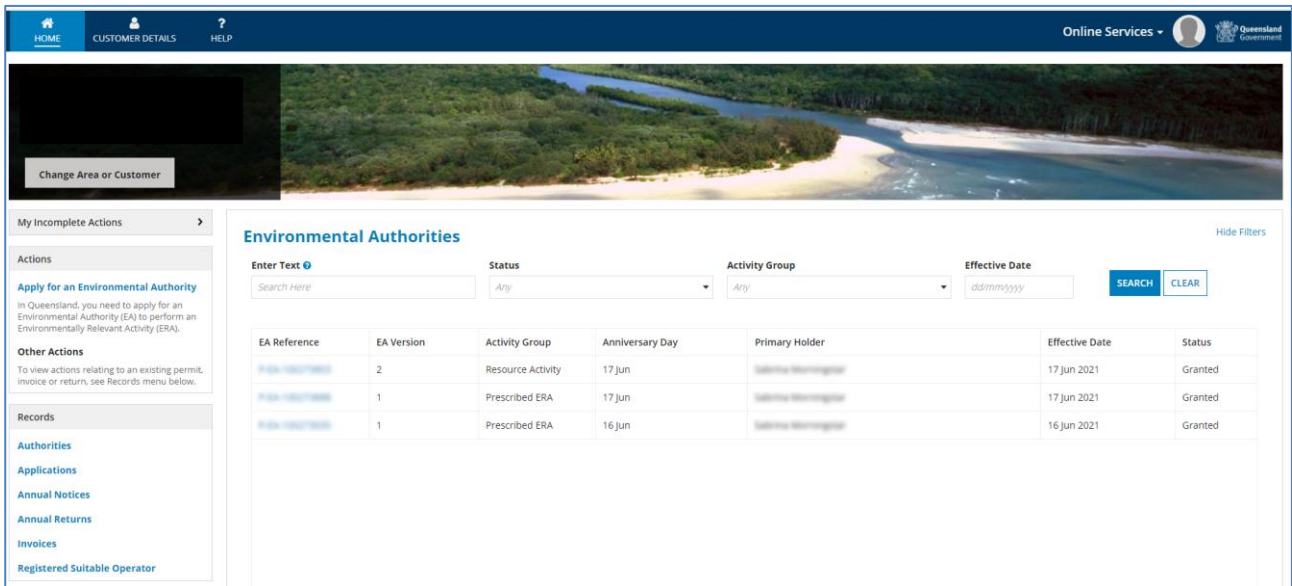
2. Under **Select Customer Record** heading, click the customer record you wish to access.



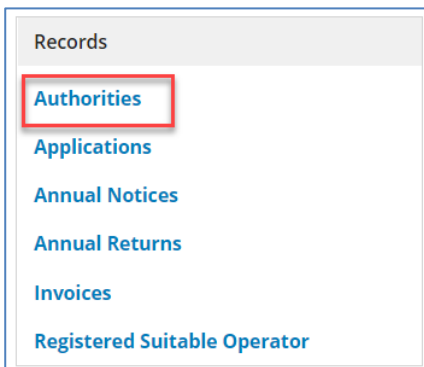
**NOTE:** If your customer record you are looking does not appear in the list, you must link to or create the customer record. Refer to the [Getting Started](#) user guide for instructions.

Online Services: <https://www.business.qld.gov.au/running-business/environment/online-services>

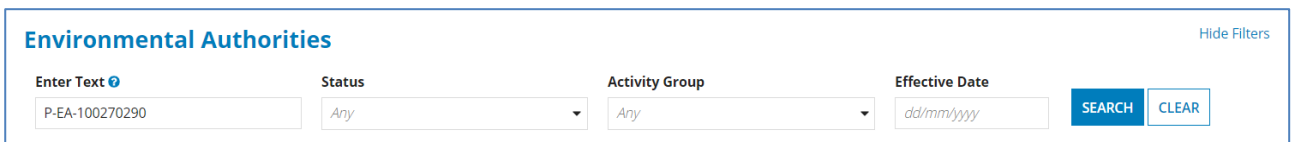
**NOTE:** The **Environmental Authorities** page displays. From this page, you can manage environmental authorities for prescribed ERAs and resource activities.



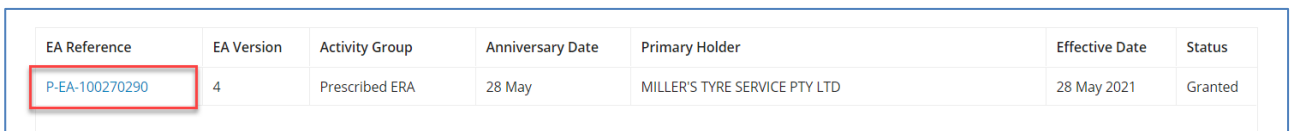
3. On the left-hand side of the screen, under the heading **Records**, click **Authorities**.



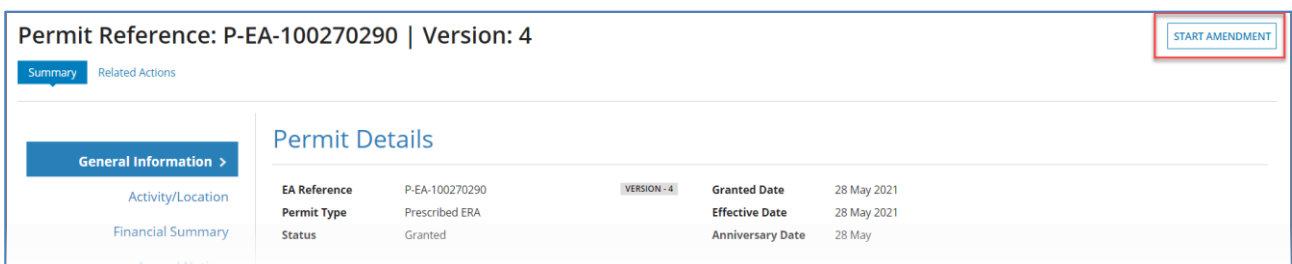
4. In the search field, type your search criteria, for example, part of a reference number such as 100270290, and click **SEARCH**.



5. Click on the **EA Reference** (blue link) to select the Authority you want to amend by clicking on the **EA Reference** number.



6. Once your Authority appears, Click **Start Amendment** in the top right-hand corner. This will take you to *Terms and Conditions* page



**Tip:** You can also click on the **Related Actions** tab and click **Start Amendment**.

Permit Reference: P-EA-100270290 | Version: 4

Summary **Related Actions**

**Start Amendment**

## Terms and Conditions

7. Read through the Terms and Conditions. Click on the down arrow ‘v’ on the right side of the blue bar to close and reopen the section.

Permit Reference: P-EA-100270290 | Version: 4

Summary **Related Actions**

**Terms and Conditions >**

General Information

Amendment Details

Questions

Documents

Declaration

Review

### Amendment Application for P-EA-100270290

This online process is to be used when applying to amend an environmental authority (EA) under sections 222 to 227A of the *Environmental Protection Act 1994 (EP Act)* for an environmentally relevant activity (ERA). For further clarity that you are using the correct process expand the “Should you use this form?” section below. If you require assistance in answering any part of this online form, or have any questions about your application, please contact Permit and Licence Management ([palm@des.qld.gov.au](mailto:palm@des.qld.gov.au)).

**Pre-lodgement**

You are encouraged to have a pre-lodgement meeting before applying to amend your environmental authority. If you would like to have a pre-lodgement meeting:

For prescribed ERAs 2, 3 or 4, contact the Department of Agriculture and Fisheries by email at [livestockregulator@daf.qld.gov.au](mailto:livestockregulator@daf.qld.gov.au) or telephone: 13 25 23. For any other ERAs, fill out and submit the form *Application for pre-lodgement services (ESR/2015/1664) (DOCX, 183KB)* prior to lodging this application.

**Guidance available**

It is recommended that prior to making an amendment application, you read the information on what to provide with an application. This information is located on the Business Queensland website. This website includes a diagnostic tool called “Forms and fees finder” which will help identify fees and supporting information you need to make an application. [www.business.qld.gov.au](http://www.business.qld.gov.au)

**Should you use this form?**

An application to amend an environmental authority is not appropriate in all circumstances. If any of the following options apply, the Accept button will not be available and you will only be able to Cancel to go to the correct process.

8. Under the heading **Should you use this form**, read through and click on the option that applies to your proposed amendment.
  - a. The option you choose will provide you with further information or instruction.
  - b. If these options are not relevant, then you can choose **None of the above**.

**Should you use this form?**

An application to amend an environmental authority is not appropriate in all circumstances. If any of the following options apply, the Accept button will not be available and you will only be able to Cancel to go to the correct process.

Answering these questions will ensure you initiate the correct process.

**The proposed amendment is to: \***

- Correct a clerical or formal error
- Add an ERA to an amalgamated project authority and the proposed activity does not form part of the single integrated operation conducted under the authority
- Add an ERA to the authority and the addition of the activity would result in the environmental authority applying to activities that were not being carried out as an ERA project
- Remove or amend a condition requiring compliance with the eligibility criteria, and is a result of changes to the activity
- Amalgamate two or more environmental authorities
- Add an ERA to an amalgamated local government authority and there is not an appropriate degree of integration between the proposed activity and the existing activities on the authority
- Amend the financial assurance or estimated rehabilitation cost only
- Add a resource activity to an environmental authority for a prescribed ERA project
- Add a prescribed ERA, other than an ancillary activity, to an environmental authority for a resource project
- Apply changes to the relevant activity that require a new development application to be lodged under the *Planning Act 2016* and the application for the development application has not been lodged
- Solely add or remove vehicles for ERA 57 (Regulated waste transport)
- Transfer all or part of the environmental authority to a person?
- Surrender an environmental authority
- None of the above**

9. Before moving on, ensure you’ve read the **Pre-lodgement, Guidance available, Collection and use of information and Notice to applicants**.
10. Click **ACCEPT** to continue. This will take you to the *General Information* page.

NOTE: You can also navigate across the pages by clicking on the page name on the left

## General Information

This page contains information about your Amendment application, including an Application ID and Status.

**General Information for A-EA-AMD-100270983**

Application ID	A-EA-AMD-100270983	Application Action	AMEND
EA Reference	P-EA-100270290	Application Stage	APPLICATION
Permit Type	Prescribed ERA	Application Status	DRAFT
EA Effective Date	01/06/2021		

**Application Contact**

All departmental correspondence relating to the assessment of this application will be directed to the application contact. However, if the application results in the issuing of a relevant authority, the relevant authority will be sent to the customer contact.

Select from your existing contacts or use the link below to add a new contact: \*

[You can add or manage your Customer Contacts here](#)

11. Select an **Application Contact** from the drop-down menu. If you need to add a contact, then click on the link provided.

**Application Contact**

All departmental correspondence relating to the assessment of this application will be directed to the application contact. However, if the application results in the issuing of a relevant authority, the relevant authority will be sent to the customer contact.

Select from your existing contacts or use the link below to add a new contact: \*

[You can add or manage your Customer Contacts here](#)

12. If you wish to add a Site Contact, then click on **Yes** and complete the details.

**Site Contact**

The site contact is the person the administering authority will contact in relation to site-related matters once the environmental authority has been issued, such as site inspections or compliance matters. Note that this person may be the same as the applicant contact above.

Would you like to nominate a Site Contact?

Yes

No

Select from your existing contacts or use the link below to add a new contact: \*

[You can add or manage your Customer Contacts here](#)



*You can **add or update contact details** for an Application or Site Contact*

a) *To add a Customer Contact, click on the link provided. This will take you to the Customer Details section for the Customer you have selected.*



b) *Click on **Add Contact** to add a contact.*

**Customer Contacts**

#	Name	Position	Role(s)	Email
No items available				

[+ ADD CONTACT](#)

[CANCEL](#) [SAVE CONTACT](#)

c) *Complete the information (Name, Position, Main Phone number, Preferred Method of Communication and Email address).*

- d) Add address details by entering the address and click on **Address Look Up**.
  - a. Choose the correct address
  - b. If the address is not available, then click **Address not available in the look up results** and type the address manually
  - c. If the postal address is the same as the physical address, then click on **Postal Address is the same as Physical Address**, or type the address in using the Look up function again.

- e) Click **Save Contact**. This will take you back to the General Information page.
- f) Select the new contact you created from the dropdown list.

13. Click on **Next** to continue.

## Amendment Details

On this page, select the type of amendment and the changes to your authority (e.g. add/remove an activity/location).

14. Click in the circle to select one of the following:
  - a. Major Amendment
  - b. Minor Amendment (Threshold) or
  - c. Minor Amendment (Condition Conversion)



For more information on what is a Major or Minor amendment, click on the blue question mark ?.

15. In the **Amendment Options**, click on the box next to each of the items to select what you are applying to change on the Authority.





You may need to select more than one **Amendment Option**.

For example, it is possible that when an activity is being added or removed, you may also be adding a new location. In this case, both the Activities and Locations options would be selected. Additional questions and sections will appear once you have answered this section.

16. In the **Describe the proposed amendment** section, click on the box next to one of the document options to provide a detailed description of the proposed amendment.

Describe the proposed amendment

**Upload a detailed description of your proposed amendment.**  
Justify how your application meets the criteria for a major or minor amendment and attach any supporting information. If the amendment is to add or delete a location, tenure or activity, or to change the threshold of an activity, provide details.

Upload a specific document here; OR  
 Upload a combined supporting document via the Documents menu.



If you select 'Upload a specific document here' the following option will display to upload a document. Click **UPLOAD** to select a file (or drag and drop a file into the **File** field)

Upload a specific document here; OR  
 Upload a combined supporting document via the Documents menu.

File	Document Name *	Document Type
<input type="button" value="UPLOAD"/> <input style="border: 1px dashed #ccc; width: 100%;" type="text" value="Drop files here"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Upload a specific document here.



If you select 'Upload a combined supporting document via the Documents menu', nominate where the relevant information appears in the combined document. E.g. Section 12, Page 15 'Waste Management' (you can attach the supporting document on the **Documents page**)

Upload a specific document here; OR  
 Upload a combined supporting document via the Documents menu.

Identify the sections or pages where the relevant information is located:

17. In the **Describe the land that will be affected by the proposed amendment** section click on the box next to one of the document options to provide a detailed description of the proposed amendment and either upload a document

Describe the land that will be affected by the proposed amendment

**Upload a document, describing if the activity will be carried out within the existing designated areas of the environmental authority, a new area, or if the activity is mobile or temporary.**

Upload a specific document here; OR  
 Upload a combined supporting document via the Documents menu.



See step 16 for instructions on how to upload a specific document or nominate where the relevant information appears in the combined document and attach the supporting document on the Documents page).

18. If the authority has a **prescribed ERA**, in the Development Permits section click on the box next to one of the options.

Development Permits (Prescribed ERAs only)

Are there any development permits in effect or have any development applications been made under the *Planning Act 2016* to carry out the proposed amendment?

Yes  
 No



If you answer YES, provide details of any development permits by clicking on the [Add](#) link and upload the supporting information

**Development Permits or Applications**  
Provide a list of applicable development permits or applications below.

Development Permit / Application Number	Development Permit / Application Name	Assessment Manager	Date of Application or Approval	Expiry Date
No items available				

[Add](#)

Upload Supporting Information?

Yes

No

19. Click on **Next** to continue.

## Activities and Locations

This page will display the sections required, based on what type of amendment you selected on the previous page. **complete all sections** that appear on this page.

Amendment Details for A-EA-AMD-100270983

- [Add or Remove Activities](#)
- [Add or Remove Locations](#)
- [Assign Activity to Location](#)
- [View Activities and Locations](#)

[BACK](#) [CANCEL](#) [SAVE & CLOSE](#) [NEXT](#)



If you selected 'Activities', the Add or Remove Activities section will display.  
If you selected 'Locations', the Add or Remove Locations section will display.



To expand a section:

a) **Click** on the arrow at the end of the blue heading.

[Add or Remove Locations](#)

b) Section is now expanded

[Add or Remove Locations](#)

To add a new location to your EA, select the type of location from the drop-down list, enter your keywords and click the search option. For 'Lot on Plan' or 'Adjacent to Lot on Plan', use the Lot number (e.g. 1) and Plan details (e.g. RP999). For a Physical Street Address, start typing all or part of the address (e.g. 1 Smith Street). Once the relevant location appears, click ADD. To remove a location from your EA, click the cross beside the relevant location.

To edit the locations, please select Amendment Option 'Locations - Add or remove activity locations'

Select Location Type

Selected Locations (1):

11-12 Mackay St, MACKAY, QLD 4730, Australia

## Add or Remove Activities

This section will display all activities that exist on the Authority. You can add or remove an activity and select a response to complying with the Eligibility Criteria and Standard Conditions.

20. To add an Activity, click on the **Activity** drop-down menu and select the relevant activity.

21. You will be prompted to fill in the Threshold. Click on the drop-down menu and select the appropriate response



If the activity has eligibility criteria and standard conditions, click in the circle to select an answer to each of the questions



Activities with eligibility criteria and standard conditions are listed on the Business Queensland website at [www.business.qld.gov.au](http://www.business.qld.gov.au) using the search term 'eligibility criteria'.

If you selected No to complying with Standard Conditions, '**Conditions**' will appear for you to complete.

22. To **remove** an Activity, click on the "X" in the top right-hand corner of the box

## Add or Remove Locations

This section will display all locations that exist on the Authority. You can add or remove one or many locations.

**Add or Remove Locations**

To add a new location to your EA, select the type of location from the drop-down list, enter your keywords and click the search option. For 'Lot on Plan' or 'Adjacent to Lot on Plan', use the Lot number (e.g. 1) and Plan details (e.g. RP999). For a Physical Street Address, start typing all or part of the address (e.g. 1 Smith Street). Once the relevant location appears, click ADD. To remove a location from your EA, click the cross beside the relevant location.

To edit the locations, please select Amendment Option 'Locations - Add or remove activity locations'

Select Location Type

**Selected Locations (1):**

15 ... STREET BRISBANE QLD 4000

23. To add a location, Select the Location Type and complete the necessary fields

To edit the locations, please select Amendment Option 'Locations - Add or remove activity locations'

Select Location Type

- Select Location Type
- Physical Street Address
- Lot on Plan
- Mobile and Temporary within the State of Queensland
- Adjacent To Lot on Plan
- GPS Coordinates

Assign Activity to Location

a. To add a Lot and Plan or Adjacent to Lot on Plan

To edit the locations, please select Amendment Option 'Locations - Add or remove activity locations'

Lot on Plan

1 RP1

Lot	Plan	Lot Plan
1	RP1	1RP1

ADD

b. To add a Physical Street address

To edit the locations, please select Amendment Option 'Locations - Add or remove activity locations'

Physical Street Address

5 MACKENZIE ST

Address	ADD
5 Mackenzie St, AYR, QLD, 4807	ADD
5 Mackenzie St, BLACKWATER, QLD, 4717	ADD
5 Mackenzie St, BONDI JUNCTION, NSW, 2022	ADD
5 Mackenzie St, BRUNSWICK, VIC, 3056	ADD
5 Mackenzie St, BULAHDELAH, NSW, 2423	ADD

<< < 1 - 5 of 26 > >>

c. To add a GPS coordinates

To edit the locations, please select Amendment Option 'Locations - Add or remove activity locations'

GPS Coordinates

Provide a brief description of the location, if required

	Latitude	Longitude
#1	-20.12067	146.8937

[Add Coordinates](#)

d. To add Mobile and Temporary within the State of Queensland

To edit the locations, please select Amendment Option 'Locations - Add or remove activity locations'

Mobile and Temporary within the State of Queensl...



*If you have added ERA 57, threshold 'Transporting regulated waste', add the location type "Mobile and Temporary within the State of Queensland"*

**Add or Remove Locations**

To add a new location to your EA, select the type of location from the drop-down list, enter your keywords and click the search option. For 'Lot on Plan' or 'Adjacent to Lot on Plan', use the Lot number (e.g. 1) and Plan details (e.g. RP999). For a Physical Street Address, start typing all or part of the address (e.g. 1 Smith Street). Once the relevant location appears, click ADD. To remove a location from your EA, click the cross beside the relevant location.

To edit the locations, please select Amendment Option 'Locations - Add or remove activity locations'

Mobile and Temporary within the State of Queensla...

Selected Locations (1):

24. To remove an Activity, click on the "X" in the top right-hand corner of the box

Selected Locations (2):

15 APPLE TREE STREET BRISBANE QLD 4000

GPS Coordinates - Tallings Pond  
-20.12067, 146.8937

**Assign Activities to Locations**

25. Select an Activity and select the appropriate location. ]

**Assign Activity to Location**

Please complete for all activities. To assign a location to an activity, first select an activity from the Activities column. Valid locations will then display in the Locations column. To assign the selected activity to a location, click the button beside the relevant location. You may assign one or many locations to an activity. To select all locations, click 'Add All'. To clear your selection and start again, click 'Remove Selected'.

**Activities:**

- ERA 07 - Chemical manufacturing  
3(a) - Manufacturing, in a year, a total of 200t or more of any of the following - soap, surfactants or cleaning or toiletry products
- ERA 57 - Regulated Waste Transport  
Transporting regulated waste
- ERA 62 - Resource recovery and transfer facility operation  
1(a) - Operating a facility for receiving and sorting, dismantling, baling or temporarily storing scrap metal, non-putrescible waste or green waste only

**Locations:**

Mobile and Temporary within the State of Queensland



You can also click on **Add All** to assign the selected Activity to all locations.

**Locations:**

15 APPLE TREE STREET BRISBANE QLD 4000

GPS Coordinates - Tallings Pond  
-20.12067, 146.8937

## View Activities and Locations

Once you have assigned all activities to the applicable locations, you will be able to view a summary of your changes in the **View Activities and Locations** section.

26. Review changes and ensure all activities have been assigned to at least one location.



You can sort the results to view them by Activities or by Locations. See above image.

27. Click **Next** to continue.

## Amending Conditions

The **Conditions** page is displayed after the Activities and Locations page.

If you selected either of the following, you will need to provide details on any Conditions that are not being complied with or are changing.

a. On the Amendment Details page, you selected Amendment Option 'Conditions'

b. On the Activities and Location page, you selected **No** to complying with Standard Conditions; or

28. Select an upload option for your supporting document and complete the relevant fields.

29. Click **Next** to continue.

## Adding Vehicle Details

The **Vehicles** page is displayed after the Activities and Locations page. If you added activity 'ERA 57 – Regulated Waste Transport' and threshold 'Transporting regulated waste', you will need to provide **Vehicle** details.

30. Add a vehicle by selecting **Add Item**

The screenshot shows the 'Amendment Details for A-EA-AMD-100270983' page. On the left, a navigation menu includes 'Terms and Conditions', 'General Information', 'Amendment Details' (selected), 'Major or Minor Amendment', 'Activities and Locations', 'Vehicles', and 'Questions'. The main content area is titled 'Add Vehicles' and shows a table with columns for 'Vehicle Type' and 'Registration Number'. Below the table, the text 'No items available' is displayed. A red box highlights the 'Add Item' button. At the bottom, there are 'BACK', 'CANCEL', 'SAVE & CLOSE', and 'NEXT' buttons.

31. Select the **Vehicle Type** and enter the **Registration Details** (if registration number is not known add in TBA).

The screenshot shows the 'Add Vehicles' form. It has a table with two columns: 'Vehicle Type' and 'Registration Number'. The first row is for 'Vehicle #1'. The 'Vehicle Type' dropdown menu is open, showing '-- Select a Value --'. The 'Registration Number' text input contains 'To be provided' and has a red 'X' icon. There is an 'Add Item' button at the bottom left.

32. If you need to add additional vehicles, complete steps above.

The screenshot shows the 'Amendment Details for A-EA-AMD-100274026' page. The 'Add Vehicles' section shows a table with two rows: 'Vehicle #1' and 'Vehicle #2'. 'Vehicle #1' has 'Vehicle' selected for 'Vehicle Type' and 'To be provided' for 'Registration Number'. 'Vehicle #2' has 'Trailer' selected for 'Vehicle Type' and 'To be provided' for 'Registration Number'. Both rows have a red 'X' icon. There is an 'Add Item' button at the bottom left and 'BACK', 'CANCEL', 'SAVE & CLOSE', and 'NEXT' buttons at the bottom.

33. Click **Next** to continue.

## Questions

Based on the type of Authority, and the amendments you will be asked some additional questions.

34. In each section, click on the circle next to the response to answer each question

The screenshot shows the 'Questions for A-EA-AMD-100270983' page. The left navigation menu includes 'Terms and Conditions', 'General Information', 'Amendment Details', 'Questions' (selected), 'Documents', 'Declaration', and 'Review'. The main content area is titled 'Single Integrated Operation' and contains the question: 'Will the activities be undertaken as a single integrated operation?'. Below the question, there is a list of criteria (a) through (d) and two radio button options: 'Yes' and 'No'. The 'Environmental Offsets' section is partially visible below.

35. Click **Next**

## Documents

Any documents you have uploaded in other sections will be listed here.

You can also upload any additional supporting documents, including the combined supporting document (if you selected this option in previous sections)

36. Upload supporting documents by clicking **Upload**, then upload the relevant document(s).
  - a. Type in the document name

37. Once all documents are uploaded, click **Next** to continue.

## Declaration

38. Read the Declaration and Privacy Statement.

39. Click into the Signatory fields and type in your name, position and date

40. Click **Next** to continue.



## Review

41. Scroll to review the information you entered and the documents you have uploaded.

EA Application: A-EA-AMD-100270983

Summary **Related Actions**

Terms and Conditions  
General Information  
Amendment Details  
Questions  
Documents  
Declaration  
**Review >**

### Review Details for A-EA-AMD-100270983

Please review your application. If errors exist or a section is incomplete, an error message will display at the top of the corresponding section. Click on the [Section](#) hyperlink to provide the relevant details. If you need to change anything, you can also click the Back button or use the Left Navigation Menu to select the relevant section.

**General Information**

<b>Application ID</b>	A-EA-AMD-100270983	<b>Application Action</b>	AMEND
<b>EA Reference</b>	P-EA-100270290	<b>Application Stage</b>	APPLICATION
<b>Permit Type</b>	Prescribed ERA	<b>Application Status</b>	DRAFT
<b>EA Effective Date</b>	01/06/2021		

**Application Contact**

All departmental correspondence relating to the assessment of this application will be directed to the application contact. However, if the application results in the issuing of a relevant authority, the relevant authority will be sent to the customer contact.

<b>Name</b>	EA Lodge Test	<b>Position</b>	ceo
<b>Main Phone</b>	0733556565	<b>Email</b>	ns@email.com
<b>Preferred Method of Communication</b>	Email		

**Site Contact**

A site contact is an alternative contact nominated by the legal entity that holds, or will in future hold, an environmental authority issued by the department. Correspondence relating to actual or potential compliance



If information is missing, a notification will appear at the top of the section. Click on the blue link to navigate to in order to complete the application.

**Waste Management**

To finalise your application, go to [Questions](#):  
• Please provide an answer.

Detail the proposed measures for minimising and managing waste generated by any amendment(s) to the relevant activity:

- A document providing the required information is attached: or
- Waste is to be managed in accordance with an existing Waste Management Plan.

42. Once the application is complete click **SUBMIT**.

**Instructions**  
If your amendment application increases the annual fee for your authority, you will receive an invoice for a Supplementary Annual Fee. The Supplementary Annual Fee is payable where an approved amendment results in the aggregate environmental score (and hence the annual fee) for the EA increasing. This is payable within 20 business days after the approval date.

## Fees

If fees apply to your application, they will be displayed.

Fee details for - A-EA-AMD-100270983

**Invoice Item Details**




Quantity	Description	Unit Price (excl GST)	Total (excl GST)	GST	Total
1	Application to amend an environmental authority	340.99	340.99		\$340.99
<b>Total Amount Payable</b>					<b>\$340.99</b>
The total price includes GST of:					\$0.00

43. Click **Next** to continue

44. To pay the fee, input your Credit Card details, including the expiry date and CVN number on the back of your card.

Application fee for A-EA-AMD-100270983  
Make payment for invoice reference 7001564

Invoice Item Details					
Quantity	Description	Unit Price (excl GST)	Total (excl GST)	GST	Total
1	Application to amend an environmental authority	340.99	340.99		\$340.99
<b>Total Amount Payable</b>					<b>\$340.99</b>
The total price includes GST of:					\$0.00

We accept all major credit cards: MasterCard, Visa and Amex   

Please enter your card details below to proceed with payment

Card Number

Expiry Date MM  YY

CVN

[PAY LATER](#) [PAY NOW](#)

45. Once you have entered your details, click **Pay Now**



*You can also select to **PAY LATER**. Your application will be saved and you can return and complete the payment in the future. Click on the application link in your 'My Incomplete Actions' list on the Home page.*

46. Once your payment is successful, click **SUBMIT**

EA Application: A-EA-AMD-100270983

Summary [Related Actions](#)

Application fee for A-EA-AMD-100270983  
Make payment for invoice reference 7001564

Invoice Item Details					
Quantity	Description	Unit Price (excl GST)	Total (excl GST)	GST	Total
1	Application to amend an environmental authority	340.99	340.99		\$340.99
<b>Total Amount Payable</b>					<b>\$340.99</b>
The total price includes GST of:					\$0.00

Click on **Submit** below, to complete your purchase.

Your Payment was successful

You can also view your invoice online via your Invoice records.

[SUBMIT](#)

## Application Submission

Your application record has been updated, with the status showing SUBMITTED with the lodgement date. Click CLOSE to return to the Environmental Authorities Home page

Permit Reference: P-EA-100270290 | Version: 6

Summary **Related Actions**

Application ID	A-EA-AMD-100271006	Application Action	AMEND
EA Reference	P-EA-100270290	Application Stage	APPLICATION
Permit Type	Prescribed ERA	Application Status	SUBMITTED
EA Effective Date	01/06/2021	Submitted Date	02/06/2021

✔ Thank you. Amendment Application A-EA-AMD-100271006 is now submitted.  
 A PDF copy of this application will soon be available from the Documents menu for your records. Please check again later.

**CLOSE**



### What happens now?

*Your application will now be assessed by the Department.*

*You will be able to monitor the progress of your application online, refer to the application stage and status.*

- **SUBMITTED**
- **UNDER ASSESSMENT**
- **AWAITING MAJOR ALD PAYMENT** (if a Major Assessment Level Decision has been made)
- **FINALISED**

*If your application is successful, a Decision Notice and new version of your Authority will be issued in Online Services – refer to the Documents tab of the Application and Authority record.*

### 3. Want more information or need help?

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Click [HERE](#) to learn more about Online Services.

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For more information on new licences, contact the Permits and Licensing team:

**General Enquiries:** 1300 130 372 (option 4)

Email: [palm@des.qld.gov.au](mailto:palm@des.qld.gov.au)

**Technical Support:** 1300 130 372 (option 6)

Email: [digital@des.qld.gov.au](mailto:digital@des.qld.gov.au)